



## Meeting Agenda

**Date:** August 20, 2008  
**Time:** 10am-11am  
**Room:** OIT Quiet Room (State Board Staff only)  
**Teleconferencing Number:** 916-262-2271  
**WebEx Session Name:** eSMR User Group  
**WebEx Password:** water24  
**WebEx URL:** <http://waterboards.webex.com/waterboards>

Item	Description	Purpose	Time	Lead
1	Meeting Items	<ul style="list-style-type: none"> <li>Introductions</li> <li>Review agenda</li> <li>Past Action Items</li> <li>Roundtable</li> </ul>	10:00-10:10	All
2	Review September Issues	<ul style="list-style-type: none"> <li>Review Progress</li> </ul>	10:10-10:35	Don
3	Outreach and Training	<ul style="list-style-type: none"> <li>Review Schedule</li> </ul>	10:35-10:50	Don
4	Summary	<ul style="list-style-type: none"> <li>New action items</li> </ul>	10:50-11:00	All

### ***Past Action Items:***

Item #	Who	Action Item	Status/Notes
1	Don	Post O&T Materials	7/30: Rachel would like to amend the glossary with new terms by which she is confused.
2	Ron	QAPP	7/30: find status of QA/QC plan: data audit, dischargers review, yearly data update/review. QAPP (contact Eric Maag).
3	Don	Generate a few styles of email notification for eSMR criteria	7/30: Decide, for example, whether the option to receive on-withdraw, on-submittal, or on-violation criteria is to be set in the view/change my personal info or at the end of a report before certifying.
4	Ron	CROMERR Compliance	7/30: Need to discuss with Jarma/OCC on submission to USEPA.
5	Kay	Public Data Write-up	7/23: write up agenda item for display of public data. 7/30: refocusing on a write up for public reports